



*****AMENDMENT #1*****

Changes have been made to the RFP, as originally written:

5.0 COST PROPOSAL

~~Vendors must submit separate annual budgets for the following periods: 1) Year 1 for October 01, 2017 through September 30, 2018; and 2) Year 2 for October 01, 2018 through September 30, 2019 utilizing the cost proposal form in Appendix E.~~

5.0 COST PROPOSAL

Vendors must submit a budget for the following period *October 01, 2017 through September 30, 2019* utilizing the cost proposal form in Appendix E.

Changes have been made to the RFP, as originally written:

1.0 PROJECT OVERVIEW

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks a qualified vendor to provide ***Family Case Aide Services*** statewide. *Family Case Aide Services* are general household support activities designed to strengthen a family’s ability to provide a safe, nurturing home environment for children. Services may be provided in the child’s home, the home of a relative, or services may be provided to support reunification of children with their parents or relatives. This procurement is for the delivery of statewide case aide services to children and families for all counties/regions of the state, through individual county offices of the Department of Human Resources; therefore, Vendors must propose to serve all of Alabama’s 67 counties. However, this does not preclude the Department from awarding multiple contracts if it is found to be in the best interest of the Department. This procurement is seeking to fill at least ~~(102) full-time~~ **(49) equivalents (FTE)** case aide positions. A more complete description of the services sought for this project is provided in *Section 3, Scope of Project*. Proposals submitted in response to this solicitation must comply with the instructions and procedures contained herein.

SECTION 3: SCOPE OF PROJECT

3.0 PROJECT DESCRIPTION

Family Case Aide services are general household support activities designed to strengthen a family’s ability to provide a safe, nurturing home environment for children. This support may be provided in a child’s own home or the home of a relative or may be provided to support reunification of children with their parents or relatives. Tasks may include assistance with meal preparation, shopping, bill paying, money management, laundry, housekeeping, use of public transportation, arranging, transporting, and supervising visits between children and their parents or relatives, assisting social worker in arranging and providing needed services, providing parent education; conducting home visits and/or other similar activities as outlined in the family’s Individualized Service Plan.

The Department is soliciting proposals for the delivery of statewide case aide services to children and families in all counties of the state of Alabama. Contracted case aides will be required to report daily to the individual county offices of the Department of Human Resources to which they will be assigned. This procurement is



seeking to fill at least ~~one hundred and two (102)~~ **forty-nine (49) full-time equivalents (FTE)** case aide positions to provide statewide case aide services to children and families, through individual county offices of the Department of Human Resources. Proposals must demonstrate the vendor's ability to staff, supervise and serve all of Alabama's 67 counties.

3.1 COUNTY ALLOCATIONS OF CASE AIDES

The table below is a breakdown of the current allocation per county; however, these numbers may fluctuate during the contract period depending on the demand and county utilization of the service.

Alabama Department of Human Resources
Family Case Aide Services

CASE AIDE DISTRIBUTION	
<i>Total 49 Case Aides Distributed</i>	
COUNTY AIDES	
AUTAUGA	0
BALDWIN	1.00
BARBOUR	0
BIBB	0
BLOUNT	1.00
BULLOCK	0
BUTLER	0
CALHOUN	2.00
CHAMBERS	0
CHEROKEE	0
CHILTON	1.00
CHOCTAW	0
CLARKE	0
CLAY	0
CLEBURNE	0
COFFEE	1.00
COLBERT	0
CONECUH	0
COOSA	0
COVINGTON	0.00
CRENSHAW	0
CULLMAN	1.00
DALE	0
DALLAS	1.00
DE KALB	1.00
ELMORE	0
ESCAMBIA	0

ETOWAH	2.0
FAYETTE	0
FRANKLIN	0
GENEVA	0
GREENE	0
HALE	0.00
HENRY	0
HOUSTON	1.00
JACKSON	1.00
JEFFERSON	7.00
LAMAR	0
LAUDERDALE	1.00
LAWRENCE	0
LEE	1.00
LIMESTONE	1.00
LOWNDES	0
MACON	0
MADISON	4.00
MARENGO	0
MARION	0
MARSHALL	2.00
MOBILE	5.00
MONROE	0
MONTGOMERY	6.00
MORGAN	1.00
PERRY	0
PICKENS	0
PIKE	0
RANDOLPH	0
RUSSELL	1.00
SAINT CLAIR	1.00
SHELBY	1.00

SUMTER	0
TALLADEGA	2.00
TALLAPOOSA	0
TUSCALOOSA	2.00
WALKER	1.00
WASHINGTON	0
WILCOX	0
WINSTON	0
STATEWIDE	49.00